

## 2025 FMS PAYROLL CALENDAR

AwC-Customer Service-Zendesk  
AwC—Fax Number  
AwC—email-CSR  
AwC—Time Sheet Submission-Fax  
AwC---Time Sheet submission-email

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**SUBMIT TIMESHEETS WEEKLY: By Saturday 10:00am (Updated)**

**NEW SUBMISSION DEADLINE - TIMESHEETS RECEIVED AFTER SATURDAY 10:00 AM, WILL BE PROCESSED THE FOLLOWING PAYROLL**

Pay Period Number	Bi-Weekly Pay Period	Timesheets Due Week 1 and Week 2	Pay Date	Important Comments
1	12/21/24 - 01/03/25	12/28/24 and 01/04/25	01/10/25	
2	01/04/25 - 01/17/25	01/11/25 and 01/18/25	01/24/25	
3	01/18/25 - 01/31/25	01/25/25 and 02/01/25	02/07/25	
4	02/01/25 - 02/14/25	02/08/25 and 02/15/25	02/21/25	
5	02/15/25 - 02/28/25	02/22/25 and 03/01/25	03/07/25	
6	03/01/25 - 03/14/25	03/08/25 and 03/15/25	03/21/25	
7	03/15/25 - 03/28/25	03/22/25 and 03/29/25	04/04/25	
8	03/29/25 - 04/11/25	04/05/25 and 04/12/25	04/18/25	
9	04/12/25 - 04/25/25	04/19/25 and 04/26/25	05/02/25	
10	04/26/25 - 05/09/25	05/03/25 and 05/10/25	05/16/25	
11	05/10/25 - 05/23/25	05/17/25 and 05/24/25	05/30/25	No Benefit Deductions
12	05/24/25 - 06/06/25	05/31/25 and 06/07/25	06/13/25	
13	06/07/25 - 06/20/25	06/14/25 and 06/21/25	06/27/25	
14	06/21/25 - 07/04/25	06/28/25 and 07/05/25	07/11/25	
15	07/05/25 - 07/18/25	07/12/25 and 07/19/25	07/25/25	
16	07/19/25 - 08/01/25	07/26/25 and 08/02/25	08/08/25	
17	08/02/25 - 08/15/25	08/09/25 and 08/16/25	08/22/25	
18	08/16/25 - 08/29/25	08/23/25 and 08/30/25	09/05/25	
19	08/30/25 - 09/12/25	09/06/25 and 09/13/25	09/19/25	
20	09/13/25 - 09/26/25	09/20/25 and 09/27/25	10/03/25	
21	09/27/25 - 10/10/25	10/04/25 and 10/11/25	10/17/25	
22	10/11/25 - 10/24/25	10/18/25 and 10/25/25	10/31/25	No Benefit Deductions
23	10/25/25 - 11/07/25	11/01/25 and 11/08/25	11/14/25	
24	11/08/25 - 11/21/25	11/15/25 and 11/22/25	11/28/25	
25	11/22/25 - 12/05/25	11/29/25 and 12/06/25	12/12/25	
26	12/06/25 - 12/19/25	12/13/25 and 12/20/25	12/26/25	
1	12/20/25 - 01/02/26	12/27/25 and 01/03/26	01/09/26	