



# 2024 FMS PAYROLL CALENDAR

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AwC-Customer Service-Zendesk  
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<https://time.financialmanagementservices.org/index.asp>

## SUBMIT TIMESHEETS WEEKLY

Pay Period Number	Bi-Weekly Pay Period	Timesheets Due Week 1 and Week 2	Pay Date	Important Comments
1	12/23/23 - 01/05/24	12/30/23 and 01/06/24	01/12/24	
2	01/06/24 - 01/19/24	01/13/24 and 01/20/24	01/26/24	
3	01/20/24 - 02/02/24	01/27/24 and 02/03/24	02/09/24	
4	02/03/24 - 02/16/24	02/10/24 and 02/17/24	02/23/24	
5	02/17/24 - 03/01/24	02/24/24 and 03/02/24	03/08/24	
6	03/02/24 - 03/15/24	03/09/24 and 03/16/24	03/22/24	
7	03/16/24 - 03/29/24	03/23/24 and 03/30/24	04/05/24	
8	03/30/24 - 04/12/24	04/06/24 and 04/13/24	04/19/24	
9	04/13/24 - 04/26/24	04/20/24 and 04/27/24	05/03/24	
10	04/27/24 - 05/10/24	05/04/24 and 05/11/24	05/17/24	
11	05/11/24 - 05/24/24	05/18/24 and 05/25/24	05/31/24	No Benefit Deductions
12	05/25/24 - 06/07/24	06/01/24 and 06/08/24	06/14/24	
13	06/08/24 - 06/21/24	06/15/24 and 06/22/24	06/28/24	
14	06/22/24 - 07/05/24	06/29/24 and 07/06/24	07/12/24	
15	07/06/24 - 07/19/24	07/13/24 and 07/20/24	07/26/24	
16	07/20/24 - 08/02/24	07/27/24 and 08/03/24	08/09/24	
17	08/03/24 - 08/16/24	08/10/24 and 08/17/24	08/23/24	
18	08/17/24 - 08/30/24	08/24/24 and 08/31/24	09/06/24	
19	08/31/24 - 09/13/24	09/07/24 and 09/14/24	09/20/24	
20	09/14/24 - 09/27/24	09/21/24 and 09/28/24	10/04/24	
21	09/28/24 - 10/11/24	10/05/24 and 10/12/24	10/18/24	
22	10/12/24 - 10/25/24	10/19/24 and 10/26/24	11/01/24	
23	10/26/24 - 11/08/24	11/02/24 and 11/09/24	11/15/24	
24	11/09/24 - 11/22/24	11/16/24 and 11/23/24	11/29/24	No Benefit Deductions
25	11/23/24 - 12/06/24	11/30/24 and 12/07/24	12/13/24	
26	12/07/24 - 12/20/24	12/14/24 and 12/21/24	12/27/24	
1	12/21/24 - 01/03/25	12/28/24 and 01/04/25	01/10/25	

**TIMESHEETS RECEIVED AFTER THE DEADLINE WILL BE PROCESSED ON NEXT PAYROLL**

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